



The School Day

Teaching and learning start sharply at **8.55am** in the morning and end at **3.25pm**. The school gates are opened and supervised from 8.45am. The children go straight into their classrooms where they are met by their teachers. The front gate is locked and the register is taken promptly at 8.55am. This is when teaching and learning begin, so please ensure that your child arrives so that they have time to hang up their coat and sort out their book bag. Arriving at school punctually is important as it allows the child to make a calm and positive start to the day.

If your child arrives late at school for any reason, you **MUST** report to the school office to sign your child in and hand them over to our care.

School ends at 3.25pm. The gates are opened at 3.20pm and parents and carers are invited to come into the playgrounds. Children in the younger classes (Jay, Hummingbird, Goldfinch and Flamingo) are collected from outside their classrooms, whilst the older children make their own way to their parents at the front of the school. Children in Years 5 and Year 6 may walk home unsupervised if permission has been given by their parent or carer, in writing, to the school office.

The total number of hours that pupils spend in school is 6 ½ hours each day, which equates to 32 ½ hours a week.

Please ensure that you collect your child promptly at the end of the day.

It is important that the class teachers know if your child is going home with a friend or other family member; a note in your child's book bag is the best way to let us know. Should you have made a last minute arrangement for someone else to collect your child on your behalf or if you are unavoidably delayed, please telephone the school office.